Subject: Request for Funding Support for The Debut Co. Coaching for mothers returning to work

Dear [HR Lead/Manager Name],

I hope this email finds you well. I am writing to respectfully request funding support for a coaching program that I believe will greatly benefit both my personal and professional growth, facilitate my return to work as a new mother, and contribute positively to our company's overall success.

After careful research and consideration, I have identified a comprehensive coaching program that will support my career goals as I transition through motherhood. The program is designed to help me build a successful on-ramp for my return to work and support me in my leadership goals, while also supporting our organizational Equity, Diversity and Inclusion (EDI) programming.

The coaching program focuses on helping mothers feel confident when they return to work, so they continue to seek out assignments aligned with career growth. The program addresses unconscious parental bias and will enhance my leadership skills personally and professionally.

The program includes access for one year, during which time, I will have access to:

* Weekly group coaching calls led by expert Executive Coaches and EDI professionals
* Access to a community of career-minded mothers
* 11 lessons in a 128+ page, self-led workbook to address transition
* Short videos and MP3s
* 24/7 online access in The Debut Co.’s secure community platform

The entire program is self-directed and on-demand, which allows me to complete it at my own pace.

I firmly believe that by participating in this program, I will be able to contribute more effectively to my team, comfortably take on additional responsibilities, and make a greater impact on the projects we handle.

The cost of the year-long program is $3,500 CAD and I am kindly seeking financial assistance from the company to cover these expenses. I assure you that the investment made in my learning and development will yield significant returns in terms of creating a supported, engaged, confident return to work following my parental leave.

I am more than willing to provide any additional information or justification you may require to support this request. I genuinely appreciate [company name] commitment to inclusion, employee growth and development and believe that this learning opportunity will be a valuable investment in my professional journey.

Thank you for considering my request. I look forward to discussing this further and exploring the possibilities of availing funding support for The Debut Co. Signature Coaching Program.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]